



JAWAHAR LAL NEHRU GOVT. COLLEGE HARIPUR (MANALI)

Established: 2006

‘A NAAC Accredited Institution’



Prospectus 2024-25



From the Desk of the Principal

I am delighted to extend a warm welcome to each one of you as you embark on this exciting journey of higher education at JLN Govt. College Haripur, Manali. Your admission marks a significant milestone, and we are thrilled to have you as part of our vibrant academic community.

We are committed to fostering an environment that encourages academic excellence, personal growth, and the development of lifelong skills. Our dedicated faculty and staff are here to support and guide you every step of the way, ensuring that you have the resources and opportunities needed to succeed.

As you begin this new chapter, I encourage you to take full advantage of the diverse programs, activities, and resources available to you. Engage in your studies with enthusiasm, participate in extracurricular activities, and seek out new experiences that will broaden your horizons and enrich your college experience.

A complete bouquet of curricular and co-curricular activities; like participation in sports and games, cultural activities, declamation contests, quiz competitions, career counselling and guidance, NSS, NCC, Rovers & Rangers and participation in various clubs and societies will make this process of learning more enriching and help in your all round development.

Remember, college is not just about acquiring knowledge; it is also about building character, forming lasting friendships, and discovering your passions. Embrace challenges with resilience, stay curious, and never hesitate to ask for help when needed.

Best Wishes !

Dr. Mandeep Sharma

Jawahar Lal Nehru Govt. College Haripur (Manali)

(Seek, Ye Shall Find)

Established : 2006

NAAC Accreditation : Grade 'B'

Student Strength : 1101

Affiliation : Himachal Pradesh University, Shimla

Location : Haripur, Manali, Distt Kullu, (H.P.)

Principal : Dr. Mandeep Sharma

Teachers : 25

Introduction

Govt. College Haripur, Tehsil Manali, District Kullu, Himachal Pradesh was established in the year 2006, vide notification No. EDN-11(8)-49-79/2006 of Department of Higher Education, Govt. of Himachal Pradesh, to cater to the needs of higher education of the students of Upper Kullu Valley locally known as 'Ujhi' Valley. On 20th of October 2013, the college building was inaugurated by the, then Chief Minister, Sh. Vir Bhadra Singh and named as 'Jawahar Lal Nehru' Govt. College Haripur (Manali). Nestled in the heart of 'Barshai' Kothi, on the left bank of river 'Arjikiya' (Beas), this is one of the most beautiful colleges of Himachal Pradesh. The pristine natural setting of this college creates a perfect ambience for teaching and learning. Dedicated students, committed faculty members, supporting staff and encouraging public support make it one of the most sought after institution. This college has proved to be a boon, especially for girl students. Since its inception, college has scaled many peaks in academic, cultural and sports domains. At present college is running all the three major streams: Humanities, Science and Commerce. From the session 2021-22, M.A. (English), M.A. (Pol. Science) and B.Voc. (Hospitality and Tourism) have been started. 'M.Com.' (Master of Commerce) has also been started w.e.f. 2022-23 session.

Teaching Faculty:

FACULTY OF ARTS

Economics

Mr. Lal Chand Assistant Professor

English

Mr. Surender Kumar Assistant Professor

Mr. Ishan Marvel Assistant Professor

Geography

Dr. Romesh Chander Associate Professor

Mr. Naresh Kamal Assistant Professor

Hindi

Mrs. Deepa Thakur Assistant Professor

History

Mrs. Preeti Thakur Assistant Professor

Music

Instrumental

Mr. Bhupender Sharma Assistant Professor

Physical Education

Mrs. Jyoti Bala Assistant Professor

Political Science

Dr. Duni Chand Assistant Professor

Mr. Sunny Thakur Assistant Professor

Public Administration

Mr. Ram Kumar

Sanskrit

Mr. Jeet Ram Assistant Professor

Sociology

Mrs. Krishna Sharma Assistant Professor

Tourism & Travel Management

Mr. Virochan Thakur – Assistant Professor

FACULTY OF COMMERCE

Dr. Dinesh Singh Assistant Professor

Mrs. Indu Thakur Assistant Professor

Mrs. Monika Assistant Professor

Mr. Shivam Shandilya Assistant Professor

FACULTY OF SCIENCE

Botany

Dr. Sakshi Rana Assistant Professor

Chemistry

Dr. Ram Singh Assistant Professor

Mathematics

Mr. Rajesh Singh Assistant Professor

Physics

Mr. Kashmir Singh Assistant Professor

Dr. Abhishek Anand Assistant Professor

Zoology

Mrs. Priyanka Assistant Professor

OFFICE STAFF

Sh. Hemant Duggal - Superintendent Grade I
Mr. Paras Ram - Superintendent Grade II
Mrs. Jaiwanti - Senior Assistant

LIBRARY STAFF

Librarian College Cadre – Mrs. Tenzin Dolma
Assistant Librarian - Vacant

ADDITIONAL SUPPORTING STAFF

Mr. Khyali Ram Peon cum Chowkidar
Mr. Ganga Ram Peon cum Chowkidar
Mrs. Sukhi Devi Peon
Mr. Gian Chand Peon

LABORATORY STAFF

Mr. Lobzang Tashi LA
Mr. Mohan Lal LA
Mrs Radha Devi LA
Mr. Yagya Chand LA
Mr. Anup Ram LA

B.Voc. Staff :

Ms Shobhna – Vocational Trainer
Mr. Novinder Thakur - Vocational Trainer
Mr. Ravi Bhardwaj - Vocational Trainer
Mrs. Padma Devi – MIS Operator
Mrs. Babita Kumari - LA

Administrative Assignments and Committees (2024-25)

Controller of Examination	Prof. Naresh Kamal (Convener) Dr. Ram Singh
Bursar	Prof. Kashmir Singh
Admission Committee Coordinator	Romesh Chander
Internal Quality Assurance Cell (IQAC)	Prof. Kashmir Singh (Coordinator) Dr. Ram Singh Dr. Dinesh Singh Prof. Rajesh Singh Prof. Indu Prof. Surender Singh Prof. Lal Chand Prof. Shivam Shandilya
Staff Secretary	Dr. Romesh Chander
RUSA Coordinator	Dr. Duni Chand Rana Sh. Paras Ram, Supdt. Grade-II Smt. Nirmla Negi
RUSA Project Monitoring Unit (PMU)	Dr. Mandeep Sharma (Chairman) Dr. Romesh Chander Prof. Rajesh Singh Dr. Duni Chand Rana Sh. Paras Ram

Prospectus Committee	Prof. Surender Kumar (Convener) Prof. Preeti Thakur Sh. Hemant Duggal (Supdt. Gr. I) Smt. Nirmla Negi
Time Table Committee	Prof. Naresh Kamal (Convener) Prof. Kashmir Singh Dr. Dinesh Singh
Bus Pass Committee	Prof. Jeet Ram Prof. Monika Prof. Jyoti Bala Prof. Priyanka
College Development Committee	Dr. Romesh Chander (Convener) Prof. Naresh Kamal Prof. Krishna Sharma Prof. Rajesh Singh
Discipline and Anti Ragging Committee	Dr. Romesh Chander (Convener) Prof. Jeet Ram Dr. Sakshi Dr. Ram Singh Dr. Dinesh Singh Prof. Preeti Thakur Prof. Ram Kumar Prof. Jyoti Bala
College Advisory Committee	Dr. Romesh Chander (Convener) Prof. Naresh Kamal Prof. Bhupinder Sharma Prof. Kashmir Singh Prof. Krishna Sharma
CSCA Advisory Committee	Dr. Romesh Chander (Convener) Prof. Naresh Kamal Prof. Bhupinder Sharma Prof. Kashmir Singh Prof. Krishna Sharma
Sports Incharge	Prof. Jyoti Bala
Physical Verification Scholarship Committee	Dr. Mandeep Sharma (Chairman) Prof. Naresh Kamal Prof. Monika Negi

Scholarship Committee	Prof. Lal Chand (Convener) Prof. Sunny Thakur
Red Ribbon Club	Dr. Ram Singh
NSS	Prof. Jeet Ram
Rover & Ranger	Prof. Lal Chand Prof. Priyanka
College Grievances and Redressal Cell	Prof. Krishna Shrama (Convener) Prof. Indu Thakur Prof. Monika Prof. Jyoti Bala Prof. Priyanka Mrs. Nirmla Negi
Sexual Harassment Complaints and Redressal Committee	Prof. Krishna Sharma (Convener) Prof. Indu Thakur Prof. Jyoti Bala Prof. Priyanka Prof. Deepa Kumari
House Term End Exam Committee	Dr. Ram Singh (Convener) Prof. Indu Thakur Prof. Ishan Marvel Prof. Jyoti Bala Prof. Ram Kumar Prof. Abhishek Anand
No Dues Committee	Dr. Bhupinder Sharma (Music)- Convener Prof. Virochan Thakur (Rovers) Prof. Ram Kumar (Hostel) Prof. Jyoti Bala (Sports) Prof. Indu Thakur (Rangers) Prof. Jeet Ram (NSS)
Prize Distribution Committee	Prof. Naresh Kamal (Convener) Prof. Krishna Sharma Prof. Surender Kumar Prof. Ishan Marvel Prof. Lal Chand Prof. Jyoti Bala
Committee for Academic	Prof. Rajesh Singh (Convener)

Records of Students	Prof. Abhishek Anand Prof. Deepa Kumari Prof. Shivam Shandilya Smt. Nirmla Negi
Committee for Annual Report	Prof. Surender Kumar (Convener) Prof. Deepa Kumari
College Magazine Committee	Dr. Dinesh Singh (Chief Editor) Dr. Ram Singh (Science) Prof. Bhupinder Sharma (Pahadi) Prof. Jeet Ram (Sanskrit) Prof. Indu Thakur (Commerce) Prof. Surender Kumar (English)
Library Committee	Dr. Ram Singh (Convener) Prof. Ram Kumar Prof. Virochan Thakur Mrs. Tenzin Dolma (Librarian)
RTI Committee	Dr. Mandeep Sharma (Principal) PIO Dr. Dinesh Singh Sh. Hemant Duggal (Supdt. Grade-I) Sh. Paras Ram (Supdt. Grade-II)
Appellant Committee	Director Higher Education
Committee for Remedial Courses	Dr. Ram Singh (Convener) Prof. Monika Prof. Virochan Thakur
Campus Beautification	Prof. Krishna Sharma (Convener) Dr. Sakshi Prof. Sunny Thakur Prof. Preeti Thakur Prof. Shivam Shandilya
Geography Literacy Club	Dr. Romesh Chander (Convener) Prof. Naresh Kamal
Nature and Wildlife Club	Dr. Sakshi (Convener) Prof. Priyanka

Science Day	Prof. Kashmir Singh (Convener) Dr. Ram Singh Prof. Priyanka
Eco Club	Prof. Naresh Kamal
Adventure/Trekking Club	Dr. Romesh Chander (Convener) Prof. Virochan Thakur
Disaster Management Committee	Dr. Romesh Chander (Convener) Prof. Naresh Kamal Prof. Jeet Ram (NSS)
HPU Youth Festival Committee	Prof. Bhupinder Sharma (Convener) Dr. Sakshi Prof. Ishan Marvel Prof. Priyanka
Educational Tour Committee	Prof. Naresh Kamal (Convener) Prof. Krishna Sharma Dr. Dinesh Singh Prof. Lal Chand
Physical Verification Committee	Prof. Krishna (Convener) Prof. Jeet Ram Dr. Dinesh Singh Prof. Rajesh Singh Prof. Surender Kumar Prof. Ram Kumar Sh. Paras Ram, Sr. Astd.
PTA Committee	Chairman – Dr. Mandeep Sharma (Principal) President and Vice President (PTA) Prof. Lal Chand (Secretary) Prof. Jeet Ram Dr. Sakshi Sh. Paras Ram (Supdt. Gr. II)
College Canteen Committee	Dr. Dinesh Singh (Convener) Prof. Lal Chand Prof. Jyoti Bala Prof. Ram Kumar Sh. Paras Ram (Supdt. Gr. II)
Result Committee	Prof. Indu Thakur (Convener) Prof. Preeti Thakur Prof. Jyoti Bala Sh. Paras Ram, Supdt. Grade-II

NCC	Prof. Virochan Thakur
Hostel	Prof. Ram Kumar (Warden) Sh. Lobzang Tashi
House Allotment Committee	Prof. Naresh Kamal (Convener) Prof. Krishna Sharma Dr. Dinesh Singh Prof. Surender Kumar Prof. Monika Prof. Ram Kumar Smt. Jaiwanti (Senior Assistant)
Website Committee	Prof. Kashmir Singh (Convener) Prof. Surender Kumar Prof. Ram Kumar Prof. Virochan Thakur Prof. Abhishek Anand Sh. Hemant Duggal (Supdt. Grade-I)
Purchase Committee	Prof. Krishna Sharma (Convener) Prof. Jeet Ram Prof. Virochan Thakur
Sports Committee	Dr. Ram Singh (Convener) Prof. Rajesh Singh Prof. Jyoti Bala Prof. Priyanka
NAAC	Dr. Romesh Chander (Convener) Prof. Naresh Kamal Prof. Krishna Sharma Dr. Sakshi Dr. Ram Singh Dr. Dinesh Singh Prof. Rajesh Singh Prof. Surender Kumar Dr. Duni Chand Prof. Lal Chand Prof. Preeti Thakur Prof. Priyanka Prof. Ram Kumar Prof. Virochan Thakur
CCTV Surveillance Committee	Prof. Kashmir Singh (Convener) Dr. Ram Singh Prof. Abhishek Anand Sh. Hemant Duggal (Supdt. Grade-I)

Hostel Committee	Prof. Bhupinder Sharma (Convener) Dr. P.P. Kaistha (Educationist) Dr. Ram Singh Prof. Surender Kumar Prof. Ram Kumar Sh. Puran Chand (PTA President)
Registration Committee	Dr. Ram Singh (Convener) Prof. Surender Kumar Dr. Dinesh Singh Prof. Lal Chand Mrs. Nirmla Negi
Pre RD Camp	Dr. Romesh Chander (Convener) Prof. Jeet Ram Prof. Preeti Thakur Prof. Virochan Thakur
Cleanliness Committee (Near the Hostel)	Principal (Convener) Prof. Krishna Sharma Prof. Jeet Ram Prof. Indu Prof. Ram Kumar Prof. Preeti Thakur
Drug Prevention Committee	Principal (Convener) Prof. Bhupinder Sharma Prof. Jeet Ram Prof. Surender Kumar Prof. Sunny Thakur Prof. Jyoti Bala Prof. Ram Kumar Sh. Lobzang Tashi
Group-I	Prof. Monika (Convener) Prof. Priyanka Prof. Preeti Prof. Virochan Thakur Prof. Shivam Shandilya
Group-II	Prof. Bhupinder Sharma (Convener) Prof. Jyoti Bala Prof. Shivam Shandilya
Group-III	Prof. Krishna Sharma (Convener) Prof. Bhupinder Sharma Prof. Jeet Ram Prof. Indu Thakur

Group-IV	Prof. Bhupinder Sharma (Convener) Dr. Dinesh Singh Prof. Jeet Ram
Fire Safety Committee	Prof. Krishna Sharma (Convener) Dr. Sakshi Dr. Dinesh Singh Prof. Abhishek Anand Prof. Deepa Kumari
College Property Incharge	Prof. Jyoti Bala (Convener) Prof. Virochan Thakur Prof. Deepa Kumari
Old Student Association	Dr. Mandeep Sharma (Chairman) Prof. Sunny Thakur (Secretary) Prof. Lal Chand (Cashier) Sh. Babloo Thakur (President)
Building Committee	Dr. Mandeep Sharma (Principal) Dr. Romesh Chander (Convener) Sh. Kundan Thakur (Chairman BDC Naggar) Sh. Amar Chand (Pradhan, Sohal Panchayat) Sh. Rakesh Rana (JE, HIMUDA) Sh. Puran Chand (PTA President) Sh. Man Chand Thakur (Retd. D.F.O. Donor)
Career Guidance and Placement Cell	Mr. Dinesh Singh (Convener) Mr. Surender Kumar Mrs. Priyanka Mr. Ram Kumar
New Initiative Committee	Mrs. Krishna Sharma (Convener) Dr. Dinesh Singh Dr. Ram Singh Mr. Surender Kumar Dr. Duni Chand Rana
Research Development and Innovation Committee	Dr. Romesh Chander (Convener) Mr. Surender Kumar Mr. Ishan Marvel Mrs. Monika Mr. Abhishek Anand

**Academic and Co-curricular
Activities Committee**

Mr. Bhupinder Sharma (Convener)
Mrs. Krishna Sharma
Mr. Jeet Ram
Mr. Lal Chand
Mrs. Jyoti Bala
C.S.C.A. officer bearers

**Faculty and student
Empowerment Committee**

Dr. Sakshi Rana (Convener)
Mrs. Priyanka
Mr. Virochan Thakur
Mr. Shivam Shandilya

Institution Incubation Centre

Dr. Romesh Chander (Convener)
Mr. Rajesh Singh
Mr. Ram Kumar
Mrs. Deepa Kumari
Mr. Hemant Duggal, Supdt. Gr. I

GEM Portal Committee

Mr. Kashmir Singh (Convener)
Dr. Ram Singh
Mr. Virochan Thakur

Road Safety Club -

Mr. Sunny Thakur (Convener)

Courses Offered & Seats Available:

Sr. No.	Name of Programme (Main Subject/ Discipline)	Seats Available	Sr. No.	Name of Programme (Main Subject/Discipline)	Seats Available
1.	B.A. English	80	13.	B.A. Physical Education	80
2.	B.A. Hindi	80	14.	B.Sc. (Physical Sc.) with Physics	80
3.	B.A. Sanskrit	80	15.	B.Sc. (Physical Sc./Life Sc.)with Chemistry	80
4.	B.A. Economics	80	16.	B.Sc. (Physical Sc)with Maths	80
5.	B.A, Pol. Science	80	17.	B.Sc. (Life Sc.) with Botany	80
6.	B.A. History	80	18.	B.Sc. (Life Sc.) with Zoology	80
7.	B.A. Geography	80	19.	B.Com.	140
8.	B.A. Music(I)	40	20.	B. Voc. in Hospitality & Tourism	40
9.	B.A. Sociology	80	21.	M.A. English	20
10.	B.A. Pub. Admn.	80	22.	M.A. Pol. Science	30
11.	B.A. Mathematics	40	23.	M.Com.	30
12.	B.A. T&TM	80			

GUIDELINES FOR ADMISSION TO 1ST YEAR UNDERGRADUATE COURSES (B.A./B.SC./B.COM) SESSION 2024-23

Eligibility for Admission to 1st Year

A student who has cleared the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P. Board of School Education (Or in case of Shastri, passed Prak Shastri from Sanskrit College affiliated to the HPU) or an examination accepted as equivalent there to by the various bodies of the H.P. University will be given admission strictly according to merit and reservation roster for various reserved categories of students as per the University Guidelines.

- (i) Provided that the candidate who has passed the qualifying examination, i.e, 10+2 with Science Stream shall be given admission to B.Sc.

- (ii) Provided that the candidate who has passed the qualifying examination, i.e. 10+2 with commerce stream shall be given preference to admission to B.Com.
- (iii) Any student with compartment in 10+2 examination will not be eligible for admission.
- (iv) An applicant must not be more than 23 years of age in case of boys and 25 years in case of girls on 01.07.2021. There is the relaxation of 3 years for SC/ST candidates as per University norms. The Vice-Chancellor may permit age relaxation up to a maximum of 6 months for reasons to be recorded in writing.
- (v) One seat in each department shall be reserved for single girl child which will be allotted on the basis of merit.
- (vi) In each main core course of study there are 80 seats available.

Checklist of the Documents Required at the time of filling of Admission Forms

The **photo copies** of the following documents are required at the time of filling of **Admission Forms** for the 1st year:

- Two passport Size unattested Photographs. One to be pasted on the admission form and the other one on the identity-cum-library card and are required to be attested only by the college authorities.
- Self-Attested Copies of Matriculation and 10+2 Certificates
- Latest Character Certificate along with school leaving certificate from the institution last attended. In case of private candidates, latest character certificate by a H.P. Govt. Gazetted Class-I Officer or any other competent authority.
- Self-Attested Copies of category certificate (SC/ST/OBC/IRDP) if claimed.
- Self-Attested Copies of Sports/Cultural/NCC/NSS etc. if any (At 10+2 level)
- A certificate from the competent authority in case of Single Girl Child.
- Bonafide Himachali certificate for fee concession (for Girl students only).
- Aadhar Card
- Migration Certificate required for the students who have passed 10+2 exam from states other than Himachal Pradesh.

General Guidelines for Admission to Bachelor's Degree

1. Admission to various classes will be made on the recommendation of the admission committee consisted for the purpose.
2. Any gap of one year or more in the academic career of an applicant just prior to seeking admission to the Bachelor Degree must be supported by documentary evidence or she or he has to give an undertaking as the proof of her or his activities during the period of gap.
3. All the original certificates must be produced by an applicant at the time of verification.
4. Candidate coming from Board/University other than H.P. Board of School Education or H.P. University must provide original Migration certificate at the time of filling of University Registration Form.
5. Physically Disabled Applicants seeking fee concession must furnish their status certificate from Medical Board.
6. National Open School students seeking admission to the 1st year of Bachelor Degree must have cleared all the five papers including English.
7. Admission of a candidate is liable to be cancelled in case she or he furnishes incomplete/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidates.
8. Admission cannot be claimed as a matter of right. The Principal can deny admission to any such student whose conduct is detrimental to the interest/discipline of the institution.
9. Initially all admissions shall be provisional / and subject to the final approval by University.
10. Rules of admission are subject to change as per the University notification issued from time to time.

Outline of the Courses offered under the Choice-Based Credit System (CBCS) for U.G. Classes

1. **Core Course:** A course offered by a Discipline/Subject which is to be compulsorily studied by the candidate.
 - a. Discipline Specific Core Course (DSC) of Six Credits: A core course offered by the Discipline or Subject chosen by the candidate as main or other Discipline/Subject. These courses aim to cover the basics that a student is expected to imbibe in a specific discipline.
 - b. Two papers each of English and Hindi in B.A. and B. Com of Six Credits.

2. **Elective Course:** A course which a student can choose from a pool of courses offered by a Discipline/Subject.
 - a. Discipline Specific Elective Course (DSE) of Six Credits: An elective course is a course which is chosen by a student from the courses offered by the Discipline/Subject of her or his choice. These courses are advanced courses which provide an extended scope.
 - b. Generic Elective course (GE) of Six Credits: Any course chosen generally from an unrelated discipline/Subject (core or elective of that Discipline/Subject)with an intention to seek exposure.

3. **Ability Enhancement Course**
 - a. Ability Enhancement Compulsory Course (AECC) of Four Credits: These courses include Environmental Science and English/Hindi
 - b. Skill Enhancement Course (SEC) of Four Credits: A course which a student studies in DSC-1 (Main Subject). They are value based courses that aim to provide hands-on training to hone the skills and competences.

Choosing Programme/study courses

A candidate seeking admission in B.A. is required to choose one of the subjects listed below as DSC-1 (main subject) which comprises of two papers. Thereafter the student will choose the **other subject (DSC-2)** from the list of subjects as given in the Groups; it will also have two papers.

Permitted Subject Combinations for Main Subject and Second Subject or Other Subject:

UG Classes		
Sr. No.	DSC 1	DSC 2 & (DSC 3 for Sciences)
1	English	History, Pol. Science, Geography, Tourism
2	Hindi	Music, History, Sociology, Physical Education
3	Sanskrit	Music, Sociology, Public Administration, Tourism
4	Economics	Mathematics, Political Science, Geography, Tourism
5	Political Science	History, Economics, Geography, English
6	History	Political Science, Hindi, Public Administration, English, Tourism
7	Geography	Economics, English, Tourism, Political Science
8	Music (i)	Sociology, Sanskrit, Public Administration, Hindi
9	Sociology	Hindi, Music, Physical Education, Sanskrit
10	Public Administration	Music, Sanskrit, History, Physical Education
11	Mathematics (BA)	Economics, English, Geography

Note: Both subjects should be from the same group or as per the choice given above. After selecting the main (DSC-1) and the second subject (DSC-2), from the permitted combination, a student will have to include the following four compulsory subjects for B.A. and B.Com. 1st Year.

- (1) Compulsory English (Eng CE 101) (2) Compulsory Hindi
 (2) AECC English/Hindi (4) AECC Environment Science

Course structure for B.A. 1st Year:

Students of B.A. 1st Year are required to take 8 papers in all.

Main Course DSC-1	Second Course DSC-2	Compulsory Courses	AECC
Paper 1 DSC-1A	Paper 3 DSC-2A	Paper 5 English ENG 101	Paper 7 AECC Environment Science
Paper 2 DSC-1B	Paper 4 DSC-2B	Paper 6 Compulsory Hindi	Paper 8 AECC English/Hindi

Course structure for B.Com. 1st Year:

The students seeking admission in B.Com, 1st Year are required to take following eight subjects.

Sr.No	Subject	Title of the Paper	Code
1	Compulsory English	English-1 Core English (Compulsory) for B.A and B.Com	ENG CE 101
2	Compulsory Hindi	Proyajanmulak Hindi	HIND101
3	AECC - EVS	Environment Science	ENVS2 AECC02
4	AECC English	Writing Skills	ENG AECC104
5	Commerce	Financial Accounting	BC.1.1
6	Commerce	Business Organization Management	BC 1.2
7	Commerce	Business Law	BC1.3
8	Commerce	Business Statistics and Mathematics	BC1.4

Admission format for B.Sc. 1st Year (Botany, Zoology, Chemistry, Physics and Mathematics):

List of the Main Science Subjects in which student may seek admission for his BSc. Program are: Chemistry, Physics, Zoology, Botany and Mathematics.

List of science subjects with title and codes for the 1st Year:

Main Subject	Title of the Paper	Code of the Paper
Chemistry	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons	CHEM 101 TH
	State of matter, Chemical Kinetics & Functional organic Chemistry	CHEM 102TH
Zoology	Animal Diversity DSC-1A	ZOOL 101TH
	Comparative Anatomy (DSC-1B)	ZOOL 102TH
Botany	Biodiversity(Microbes, Algae, Fungi and Archegoniates	BOTA 101
	Plant Ecology and Taxonomy	BOTA 102
Physics	Mechanics	PHYS 101
	Electricity, Magnetism and EMT	PHYS 102
Maths	Differential Calculus	MATHS 101TH
	Differential Equation	MATHS 102TH

Permitted Combinations for Science:

Main Subject	Select any Two
Physics	Maths, Chemistry
Chemistry	Maths, Physics, Botany, Zoology
Botany	Chemistry, Zoology.
Zoology	Botany, Chemistry
Maths	Physics, Chemistry

How to select Subjects in Science Stream?

Step 1: A Student has to select one Main Subject from the above list. The selected subject will have two papers in the first year.

Step 2: Chemistry is essential for all, irrespective of the Main Subject as chosen above. It will also have two papers.

Step 3: Combination of Zoology and Botany is mandatory.

Step 4: Combination of Physics and Mathematics is also mandatory.

Step 5: AECC English & AECC Environment Science is compulsory for all science students.

Guidelines for Admission to M.A. Courses:

The college offers post-graduate courses in the subjects of English, Commerce and Political Science. The number of available seats in every course is as under:

M.Com.	30 seats
M.A. English	20 seats
M.A. Political Science	30 seats

General Rules:

The admission will be on the basis of centralized entrance tests conducted by the University for the session 2024-25. The students interested in admission to the institution, will have to apply separately after the declaration of results by the University. The final list of candidates will be decided on merit.

An applicant should not be more than 26 years of age as on 01-07-2024 in case of boys & 28 years in case of girls. The upper age limit is 29 years for SC/ST applicants. The Vice-Chancellor may permit age relaxation up to a maximum of 6 months for reasons to be recorded in writing.

1. A candidate who fails in First semester may be permitted to join Second semester but she/he shall not be permitted to proceed from First to Third semester without appearing in Second semester examination.
2. 15% and 7.5% reservation is available to SC and ST applicants respectively. In case the reserved seats remain vacant, the same shall be considered open for the general category applicants.
3. The admission of a student migrating from another university shall be treated as provisional and shall be confirmed only on the production of Migration Certificate and Character Certificate in original from Head of the Institution last attended.

Note: An eligible candidate who has passed Honours course in Commerce / English / Pol. Science will be given weightage as per the University norms.

Eligibility Conditions:

Candidates who have passed Bachelor's Degree examination with at least 50% marks in aggregate or 45% marks or Honours in English/ Economics/ Pol. Science are eligible. Relaxation of 5% marks in minimum eligibility for admission will be given to SC/ST candidates.

Procedure of Admission:

1. The candidate should fill the admission form in her/his own handwriting and submit it to the admission committee. The admission form must be complete in all respects.
2. A candidate seeking admission to first year of any course must appear before the concerned admission committee with her/his parents or guardian.
3. A candidate seeking admission to any class should appear before the concerned admission committee, thereafter the Chief Convener of the Faculty concerned.
4. When admission is granted to a candidate, the candidate must deposit fees within a day failing which her/his admission will stand cancelled.
5. At the time of appearing before the admission committee, the applicant should submit her/his application form complete in all respects with other documents in the sequence given below:
 - (i) Admission Form
 - (ii) Library Registration Form
 - (iii) Character Certificate in original
 - (iv) Attested copies of Matriculation, 10+2 Certificate & attested copy of Bachelor Degree Certificate.
 - (v) Attested copy of H.P.U. Registration Card, if available.

Post Graduate Courses:

MA English – Course Structure

Semester	Subject Code	Type
Semester - I	DSC-MENG 101 to 104	All Compulsory
Semester - II	DSC-MENG 201 to 204	All Compulsory
	GE-MENG 205	Compulsory (Interdisciplinary)
Semester - III	DSC-MENG 301 to 303	All Compulsory
	DSE I-MENG 304 to 307	Elective (The students have to opt any one out of the four courses)
	AEC	Compulsory (Non CGPA)
Semester - IV	DSC-MENG 401 to 402	All Compulsory
	DSE II-MENG 403 to 404	Elective (The students have to opt any one out of these two courses)
	DSE III- MENG 405 to 407	Elective (The students have to opt any one out of these three courses)
	GE-MENG 408	Compulsory (Interdisciplinary)

MA Political Science – Course Structure

Semester	Subject Code	Type
Semester I	DSC-POLS 101 to 104	All Compulsory
Semester II	DSC-POLS 201 to 203	All Compulsory
	GE-POLS 204	Compulsory (Inter-departmental)
Semester III	DSC-POLS 301 to 303	Compulsory
	DSE I-POLS304 to 306	Optional (students have to opt any one out of the three courses)
	* AEC-POLS-307	Environment and Politics
Semester IV	DSC-POLS 401 to 402	Compulsory
	DSE II-POLS 403 to 405 / 406 Dissertation or Project Work	Optional (students have to opt any one out of the three courses or for dissertation or project work)
	GE-POLS- 407	Compulsory (Inter-departmental)

M. Com. (Master of Commerce) – Course Structure

1st Semester			
Course Code	Type	Title	Credits
MC101	DSC	Management Theories and Practices	4
MC102	DSC	Business Environment	4
MC103	DSC	Managerial Economics	4
MC104	DSC	Statistical Analysis for Decision Making	4
MC105	DSC	Income Tax Laws and Administration	4
MC106	DSC	Corporate Legal Framework	4
Total Credits			24
2 nd Semester			
MC201	DSC	Corporate Financial Accounting	4
MC202	DSC	Human Resource Management	4
MC203	DSC	Corporate Finance and Policy	4
MC204	DSC	Marketing Management	4
MC205	DSC	Research Methodology and Data Science	4
MC 206	DSC	Corporate Governance & Business Ethics	4
MC-GE-I	GE-	Organisational Behaviour and Development	4
Total Credits			28
3 rd Semester			
MC301	DSC	Advanced Cost Accounting	4
MC302	DSC	International Financial Management and Policy	4
MC303	DSC	Financial Institutions & Markets	4
Specialization : Students are required to choose ONE Course from each Specialization			
MC304 (a)	DSE	Management Control Techniques	4
MC304 (b)	DSE	Stock Market Operations	
MC305 (a)	DSE	E-Commerce and Digital Marketing	4
MC305(b)	DSE	Supply Chain Management and Logistics	
MC306 (a)	DSE	Industrial Psychology	4
MC306 (b)	DSE	Strategic Human Resource Management	
MC 307	AECC	Computer Application in Business	2
Total Credits			26
MC401	DSC	Security Analysis and Portfolio Management	4
MC402	DSC	Entrepreneurship Development and Project Management	4
MC403	DSC	Strategic Management and Business Policy	4
MC405	DSC	Project Report and Viva-Voce	4
MC406	DSC	Comprehensive Viva-Voce	4
MC –GE-II	GE	Indian Ethos , Life Skills and Business	4
Specialization: Students are required to choose ONE Specialization out of three Specializations and out of selected Specialization, choose any two Courses.			
Accounting and Finance	MC 404AF(a), MC 404AF(b) , MC 404AF(c)		4+4
Marketing	MC 404MKT (a), MC 404MKT (b), MC 404MKT (c)		4+4
Human Resource Management	MC HRM (a), MC HRM (b), MC HRM (c)		4+4

B.Voc. (Bachelor of Vocational Course)

Bachelor of Vocation (B.Voc.) course in Hospitality and Tourism has been started from the session 2021 in the college. The University Grant Commission (UGC) has launched an employment oriented scheme on Skill development based higher education as a part of College/University education, leading to Bachelor of Vocation (B.Voc.) degree with multiple entry and exit levels viz Diploma, Advanced Diploma and Degree in compliance to the National Skills Qualification Frameworks (NSQF). NSQF aims at integrating conventional and vocational education systems of education and training. The Indian tourism and hospitality industry has emerged as one of the key drivers of growth among the services sector in India.

Eligibility

The students who have completed 10+2 (HP Board or equivalent) or candidates who have already NSQF certification level 4 in a particular industry sector or candidates who have acquired NSQF certification level 4 but may like to change their trade and enter into skill-based courses in a different trade are eligible to apply for the course.

B.Voc. programme Structure-Hospitality and Tourism Year -1 (Semester-1)

Semester -I	Paper	Code	Title/subject Name	General Component/Skill Component	Credit	Total Hours	Maximum Marks
I	General Paper- 01	EN 111	Learning of Foreign Language or local Language including English language	GC	6	90 Hours	100
	General Paper -02	TH 111	Introduction to Tourism- Aviation, Hospitality Industry	GC	6	90 hours	100
			Total of General component		12	180 hours	200
	Skill paper -01	TH-121	Front Desk Operation	Skill Component	4	60 Hours	67
	Skill Paper -02	TH- 122	Basic of Hospitality Service	Skill Component	4	Theory -30 Practical – 60	67
	Skill Paper-03	TH-123	Customer Query and Complaint management	Skill Component	4	Theory (30) Practical (60)	67

	Internship	TH-124	On the Job Practical Training and Report	Skill Component	6	180 Hours	99
			Total of Skill Component		18	420 hours	300
B.Voc. Level 4- Certificate (Front Office Associate) Total Semester 1					30	600 Hours	500

Semester II (Level-5)

Semester -II	Paper	Code	Title/subject Name	General Component/Skill Component	Credit	Total Hours	Maximum Marks
II	General Paper- 01	EN 211	Tourism Products	GC	6	90 Hours	100
	General Paper -02	TH 212	Communicative English and Hospitality	GC	6	90 hours	100

			Total of General component		12	180 hours	200
	Skill paper -01	TH-221	Hospitality and Tourism Products	Skill Component	5	Theory (35) Practical (75)	83
	Skill Paper -02	TH- 222	Guest Handling and Team Management	Skill Component	4	Theory – (30) Practical – (50)	67
	Skill Paper-03	TH-223	Hospitality Supervisory (Skill-1)	Skill Component	4	Theory (30) Practical (50)	67
	Internship	TH-224	On Job Practical Training and Report	Skill Component	5	150 Hours	83
			Total of Skill Component		18	420 hours	300

Total of Semester-I	30	600	500
B.Voc. Level 5- Certificate (Front Office Associate) Total Semester 1	30	600 Hours	500
B.Voc. Level-5/Diploma (Front Office Executive)	60	1200	1000

Exit Options

Award	Duration	NSQF	Job role after Exit
Certification	6 months	Level 4	Front Office Associate
Diploma	1 year	Level 5	Front Office Executive
Advanced	2 years	Level 6	Guest Relationship Manager
B.Voc. Degree	3 years	Level 7	Duty Manager

Internship & Placement :

Students will have to undertake an internship at the end of each academic year for the successful completion of degree course. The internship is an integral and compulsory part of three year B.Voc. Degree program. Students will be supported by “Vibrant Placement Cell” established by Department of higher education in each college with potential opportunities.

Migration Rules:

1. Inter-institution migration (including from one college to another as well as from a college to the ICDEOL and vice versa) of students will be allowed when no objection is obtained from both the relieving and receiving institution (signed by their respective principals/ directors) to ascertain especially that the Main/Other subjects being studied by the migrating student are available in the receiving institution.
2. The migrated students must bring with him/her.
 - a) Lecture Attendance statement
 - b) Character certificate from the principal of the college last attended.
3. After the migration has been sanctioned and notified by the university the student must join the second college within the given period i.e. by the date given by the university.
4. The first college is entitled to the tuition fee for month in which the university sanctioned the migration.
5. The admission of student migrating from another university or migration during the same course from the officiated shall be governed by the regulations framed by the executive council in this behalf from time to time.

Evaluation Process

Students are assessed through an evaluation system comprising of Comprehensive Continuous Assessment (CCA) and End-Term Examination (ETE).

Comprehensive Continuous Assessment (CCA):30 marks

Mid-Term Test: 10 marks, Class Test: 5 marks, Assignment / Seminar / Presentation: 10 marks

Attendance: 5 marks

End-Term Examination (ETE):70 Marks

For practical subjects, ETE will be split up into ETE Practical (20 marks) and ETE Theory (50 marks).

Class Room Attendance: Each student will have to attend a minimum 75% lectures/tutorials /practical. A student having less than 75% attendance will not be allowed to appear in the End Term Examination (ETE).

Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.

Provide that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a medical Certificate.

Completion of Degree

A regular candidate shall have to undergo the prescribed courses of study in the college affiliated to the Himachal Pradesh University for a period not less than three and not more than five academic years from the date of admission. For completion of an undergraduate degree the student shall have to accumulate a minimum of 132 successful credit hours of coursework. Successful Passing of a course includes Classroom learning, assignment work, Mid-term test and Annual Examination.

Note: The admission to B.A. , B.Sc. and B.Com. 1st year will be according to the latest directions from the government. The information regarding the same will be displayed on the notice board of the college, on the website and the same will be disseminated through Print/Electronic Media.

Year-Wise Course Structure for CBCS B.A. / B. Com. / B. Sc.

Year	B.A. Courses	B. Com. Courses	B. Sc. Courses	Credits
1 st	DSC-1A (Main Subject)	BC 1.1	DSC-1A (Main Subject)	6
	DSC-1B (Main Subject)	BC 1.2	DSC-1B (Main Subject)	6
	DSC-2A (Second Subject)	BC 1.3	DSC-2A (Other Subject 1)	6
	DSC-2B (Second Subject)	BC 1.4	DSC-2B (Other Subject 1)	6
	Core Comp. English-1	Core Comp. English-1	DSC-3A (Other Subject 2)	6
	Core Comp. Hindi-1	Core Comp. Hindi-1	DSC-3B (Other Subject 2)	6
	AECC-1 Environ. Studies	AECC-1 Environ.Studies	AECC-1 Environ.Studies	4
	AECC-2 Eng./Hindi/MIL	AECC-2 Eng./Hindi/MIL	AECC-2 Eng./Hindi/MIL	4
			44	
2 nd	DSC-1C (Main Subject)	BC 2.1	DSC-1C (Main Subject)	6
	DSC-1D (Main Subject)	BC 2.2	DSC-1D (Main Subject)	6
	DSC-2C (Second Subject)	BC 2.4	DSC-2C (Other Subject 1)	6
	DSC-2D (Second Subject)	BC 2.5	DSC-2D (Other Subject 1)	6
	Core Comp. English-2	Core Comp. English-2	DSC-3C (Other Subject 2)	6
	Core Comp. Hindi-2	Core Comp. Hindi-2	DSC-3D (Other Subject 2)	6
	SEC/AEEC-1 (Main Subject)	SEC/AEEC-1 BC 2.3	SEC/AEEC-1 (Main Subject)	4
	SEC/AEEC-2 (Main Subject)	SEC/AEEC-2 BC 2.6	SEC/AEEC-2 (Main Subject)	4
			44	
3 rd	DSE-1A (Main Subject)	DSE-1 BC 3.1	DSE-1A (Main Subject)	6
	DSE-1B (Main Subject)	DSE-2 BC 3.2	DSE-1B (Main Subject)	6
	DSE-2A (Second Subject)	DSE-3 BC 3.5	DSE-2A (Other Subject 1)	6
	DSE-2B (Second Subject)	DSE-4 BC 3.6	DSE-2B (Other Subject 1)	6
	GE-1 (Other Than DSC 1 & 2)	GE-1 BC 3.4	DSE-3A (Other Subject 2)	6
	GE-2 (Other Than DSC 1 & 2)	GE-2 BC 3.8	DSE-3B (Other Subject 2)	6
	SEC/AEEC-3 (Main Subject)	SEC/AEEC-3 BC 3.3	SEC/AEEC-3 (Main Subject)	4
	SEC/AEEC-4 (Main Subject)	SEC/AEEC-4 BC 3.7	SEC/AEEC-4 (Main Subject)	4
			44	
		TOTAL CREDITS	=132	

Admission/ Regular Study Schedule 2024-25

Sr no	Particulars	Period	Days	Remarks
1.	Submission of admission forms for the session 2024-2025	06-06-2024 to 15-07-2024	34 days	
2.	Pre-admission Counselling of Students	03-06-2024 to 15-06-2024		
3.	Display of 1 st Merit List of UG 1 st Year	16-07-2024 up to 01:00 PM		
4.	Fee to be deposited	16-07-2024 to 19-07-2024	03 days	
5.	Display of 2 nd Merit List	20-07-2024 up to 11:00 AM	01 day	
6.	Fee to be deposited	20-07-2024 up to 05:00 PM	01 day	
7.	Orientation- 1 st year Students	22-07-2024		
8.	Admission of UG 2 nd Year & Final Year Students on Roll on basis.	06-06-2024 to 15-07-2024	31 days	
9.	Fee to be deposited	06-06-2024 to 19-07-2024	35 days	
10.	Post Admission Counselling	20-07-2024, 22-07-2024	02 days	
11.	Regular teaching	23-07-2024 to 28-10-2024	79 days	
		04-11-2024 to 31-12-2024	48 days	
		05-02-2025 to 29-03-2025 Remedial Classes beyond normal teaching hours (at least 45 hours)	45 days 08 Days	
		Total Teaching Days	180 days	

Vacation Schedule

	Vacation	Period	Days	
1.	Summer Vacations	18-06-2024 to 12-07-2024	25 days	
2.	Diwali Break	29-10-2024 to 02-11-2024	05 days	
3.	Winter Vacations	01-01-2025 to 04-02-2025	35 days	
		Total vacation period	65 days	

Examination/Evaluation Schedule

1.	Examination	01-04-2025 to 14-05-2025	44 days	Evaluation work will be started within a week after commencement of Examinations.
2.	Evaluation Work may be continued after Examinations	10-04-2025 to 17-05-2025	38 Days	
3.	Results of all UG Classes	Up to 30-06-2025		

Details of Fee Fund 2024-23 B.A./B.Sc.,B.Com.

According to latest instruction of H.P. Govt / University: Subject to Change

Government Account Fees

1	Admission Fee	Rs. 25.00
2	University Continuation Fee	Rs. 10.00
3	University Sports Fee (Annual)	Rs. 15.00
4	Youth Welfare Fund	Rs. 15.00
5	University Holiday Home Fee	Rs. 1.00
6	Building Fund (Annual)	Rs. 120.00
7	Identity Card (Annual)	Rs. 10.00
8	N.S.S (Annual)	Rs. 10.00
9	Minor Test Fee	Rs. 80.00
10	Re-admission Fee First Time	Rs. 100.00
11	Re-admission Fee second Time	Rs. 200.00
12	Late Admission Fee	Rs. 10.00 per day
13	Tuition Fee	Rs. 600 only for Boys
14	Amalgamated fund Annual	Rs. 300.00
15	Campus Development Fund	Rs. 10.00
16	Library Security	Rs. 100.00 (Refundable)
17	College Magazine Fund	Rs. 50.00
18	Book Replacement fund	Rs. 25.00
19	Geography Fee(Annual)	Rs. 180.00
20	Furniture Repair/Replacement Fund	Rs. 10.00
21	Cultural Activity fund	Rs. 20.00
22	PTA Fund Annual	Rs. 300.00
23	Rovers & Rangers	Rs. 60.00
24	NCC. (Annual)	Rs. 5.00
25	M.B. Fund (Annual)	Rs. 2.00
26	Educational Tour	Rs. 2.00
27	Annual Function	Rs. 3.00
28	Lady Attendant Fee (For girls) Annual	Rs. 6.00
29	Computer & Internet Facilities (Annual)	Rs. 20.00
30	Sports Fund (Annual)	Rs. 240.00
31	Science Fund Physics, Chemistry, Zoology, Botany	Rs. 240.00 per subject
32	University Development fee (Fresh Student)	Rs. 250.00
33	Practical Fee (Non Medical)	Rs. 480.00
34	Practical Fee (Medical)	Rs. 720.00

Note:1. No tuition fee will be charged from Girl students who possess Bonafide Himachali Certificate.

2. Every student must keep the fee receipt safe throughout the session as a proof of payment of college dues.

3. These dues are likely to be charged as per new direction from Govt. / University.

Rules of the Payment of Dues:

1. Notice for depositing fee will be put up on the college notice board.
2. The names of those students will be struck off from the college rolls who fail to clear dues well in time or remain absent for a period of 10 days or more at a stretch.
3. **ABSENCE FINES ARE TO BE PAID AT THE TIME OF PAYMENT OF COLLEGE DUES.** Other fines are to be paid within the notified period.

Scholarship and Fee Concessions:

Various scholarships are available to the eligible and desirous students. Information regarding the dates, eligibility conditions and procedure of application will be notified on the college notice board. Some of the schemes are mentioned below.

Centre Sponsored Schemes:

Post- Matric Scholarships Schemes for SC/ST/Minority/E.B.C/O.B.C/Disabled students.

State Sponsored Schemes:

- ❖ Indira Gandhi Utkrisht ChhatravritiYojna
- ❖ Kalpana Chawla ChhatravritiYsojna
- ❖ Maharishi Balmiki ChhatravritiYojna
- ❖ I.R.D.P. Scholarship Scheme
- ❖ Financial Assistance to the children of the Armed Forces Personnel Killed/disabled during wars / operations.

The students have to apply online on the National Scholarship Portal and submit the photocopies of the downloaded forms along with photocopies of the required documents for verification to the concerned teacher in charge. The scholarships are awarded to the eligible students as per the rules & norms prescribed by the government and are disbursed online through DBT into the beneficiaries accounts. Hence, it is mandatory for every student to link his/her Bank Account to his/her AADHAR.

Note : If two male wards of the same parent are getting education in the college, only one will be eligible for scholarship / fee concession.

Leave Rules for Students and Fine

1. A student can proceed on leave with prior permission of the Principal. The application should also be signed by the parent of the student and duly recommended by the teacher.
2. A teacher can recommend leave up to maximum of five days and leave for longer duration will be sanctioned by the Principal.
3. Leave on account of illness, if it is for more than three days must be accompanied by medical

Certificate.

4. Students participating in various inter college games or other competitions including youth festival, educational tours etc. will have to get their leave sanctioned by the Principal with prior recommendation of their concerned in charges before their departure.
5. Failure to pay dues on / by due date will entail a fine of Re One (1/-) per day.
6. If a student remains absent without any sanctioned leave for ten days or more, his / her name shall be struck off from the College Rolls.
7. A student can take readmission by paying a fine of Rs. 100/- for the first time and Rs. 200/- for the second time on the recommendation of concerned teacher. No third chance of readmission will be given under any circumstances.

Other fines:

- Absence fine per period: Re. 1/-
 - Absence from practical: Rs. 3/-
 - Absence from Mid-Term Test: Rs. 10/- per Paper
 - Late return of Library books: Re. 1/- per day after 7 days.
8. The Principal can expel / rusticate a student from the College, if found guilty of misconduct.
Note: Leave thus sanctioned by the college administration will not be considered for calculating the attendance. However, no fine will be charged for the period of authorized absence (leave period) from the college.

College Library

The College Library plays a crucial role in teaching and learning activities. Our College Library has already built up a good collection of books and our effort is to collect more reference material to strengthen the teaching and learning requirements of the institute. The Library has regular subscription of Five Newspapers and Eight Magazines.

Library rules.

- ✓ Students of all classes can get books from college library.
- ✓ Failure to return the book/books on the 16th day from the date of the issue will entail a fine of Rs. 1.00 per book per day.
- ✓ A book, after it issued to a student, if gets damaged or is lost, the borrower (student) will be required to pay for the damage or loss.
- ✓ Magazines/Reference books/ Dictionaries/ News Papers/ Periodicals are not issued. However, the students can consult the same in the library.
- ✓ College identity cum library card is invariably to be carried while visiting the library. This card should be kept carefully.

- ✓ Loss of books should immediately be communicated to the librarian in writing.
- ✓ Library is a sacred place. It expects decency and decorum maintained not only by its staff but also by the visitor readers. Therefore college expects its students to observe necessary silence & discipline while they are in the library.

No Dues Certificate and refund of library security

All the issued books must be returned and library card should be surrendered to the librarian before the annual examination. A no dues certificate to this effect should be obtained from the librarian otherwise, Roll No. slip will not be issued. The students can claim refund of their library security within one year of leaving the college, even when they leave without completing their course of study. The security will stand lapsed, if not claimed within the stipulated time.

College Library/Identity Card

Each admitted student will be issued a college Library /Identity card which will have her/his complete personal information along with his/her stamp size photograph. In case of loss of this card, a duplicate identity card will be issued on payment of Rs 20/- after production of the copy of FIR lodged with the concerned police station.

College Magazine

The College has been publishing its magazine *ManuDhara* since the session 2008-09. This magazine provides an opportunity to creatively express the novel & diverse ideas innately residing in the young & vibrant minds. Thus providing a suitable platform to our students to showcase their talent and hone their creative writing skills. All the students can contribute their write-ups for the college magazine through the designated editors of various sections.

Sports and Co-curricular Activities

The college provides facilities to the students who wish to make a mark in games. The college prepares teams for University Championships in Athletics, Basketball, Cricket, Volleyball, Table tennis, Badminton and Kabaddi etc.. The college provides various incentives to the students for participating in various competitions held at University/ State/ Zonal/ National level. The college also provides guidance to students for participation in various competitions held during the University Youth Festivals such as : Music (vocal & instrumental), Debates, Declamation, Quiz, Poetic Symposium, Painting, Dance, Poster Making, Rangoli, Collage etc.

NSS

NSS is a very important part of the activities of any educational institute. It helps in developing the spirit of service of the community. The University has sanctioned the college half unit of NSS with a membership of 50 students. The volunteers have been actively engaged in campus beautification and cleanliness and other services of the community. Enrollment in NSS is done on volunteer basis. For fresh registration students may contact NSS Programme Officer.

N.C.C

NCC aims at developing discipline, character, and brotherhood, the spirit of adventure and ideals of selfless service amongst young citizens. It also aims to strengthen leadership qualities among the youth who will serve the Nation regardless of which career they choose. It also motivates them to choose a career in armed forces. Living up to its motto, “ Unity and Discipline” , the NCC strives to be and is one of the greatest cohesive forces of the nation, bringing together the youth hailing from different parts of the country and moulding them into united, secular and disciplined citizens of the nation. The college has a sanctioned platoon of 66 cadets (Boys/Girls) of Army Wing. The interested candidates can seek more information from the NCC In charge of the college.

Rovers and Rangers

The Bharat Scout and Guides is a voluntary organization. Rover and Ranger is dedicated to fun and adventure while serving the community in scouting way, offers opportunity for the students to mix specially, push themselves physically, mentally and develop spiritually. In this session new students will be enrolled as Rovers and Rangers. For Fresh registration, students may contact the concerned teacher in charge.

Career Guidance and Counseling Cell

The College has established a Career Guidance and Counseling Cell for guiding the students in pursuing the career most suitable to them, considering their abilities & choice. This Cell also helps students in developing their personality and sharpening their communication skills.

Annual Prize Distribution Function

Annual prize distribution function is held every year in the month of April to award students who have shown excellence in the fields of Academics, Sports, cultural, NSS and other activities. The rules for the awards of prizes will be notified later on.

Community Participation / PTA

PTA has been formed in the college to facilitate community- college participation. It helps in better coordination and interaction between parents and teachers for improvement of academic standards and infrastructural facilities. It provides an interface for exchanging ideas, promote mutual understanding and increase the effectiveness of the educational programs by improving the environment. Parents, guardians (blood relation of the students), teachers and head of the institution are members of this association. The association is run by the Executive Committee which takes all decisions. Parents/Guardians are advised to attend the meeting of the General House so that they may make meaningful contribution to the development of the college

College Students Central Association (CSCA) :

“Students of today are the leaders of tomorrow”. To encourage students participation in maintaining proper academic atmosphere and in organizing cultural & other important activities, and to promote opportunities for the development of character, leadership and discipline and the spirit of service among students, the Students’ Central Association is constituted every year as per the instructions issued by University. At present, the CSCA is a nominated body of the students comprising of the President, Vice President, Gen. Secretary, Joint Secretary as well as class and other nominated representatives.

Old Students Association (OSA)

Jawahar Lal Nehru Govt. College, Haripur (Manali) Old Students’ Association got registered in 2024 under the H.P. Society Regulation Act 2006. The association aims to establish a link with the old students of the college for contributing to betterment of academic environment and overall development of the college.

DisasterManagementClub

The college has established Disaster Management Club with a vision to prepare a group of volunteers who can reach out to the tragedy/natural calamity affected people at the earliest so as to provide them immediate relief in tandem with NGO’s and local administration.

IT Infrastructure

IT Lab

- **Seminar Hall**
- **Conference Hall**
- **Smart Classrooms**
- **ICT enabled Office**
- **Digital Library**
- **A Dynamic Website**
- **Information Kiosk**
- **IT Lab**

Canteen

The college canteen offers a variety of food items prepared in a neat, clean and homely atmosphere at affordable rates.

Educational / Study Tours

Educational / study tours are organized so that the students do not remain within the confines of their curriculum and can extend outside the boundaries of the classroom and academics. The students who are regular and have aboveboard conduct will be eligible for the Educational Tours. Students will have to produce written permission from their parents for joining such tours. No tour can be organized without an accompanying teacher and prior permission of the college Administration. An accompanying female teacher is mandatory in case of girl students going for an educational tour/tournament/ youth festival.

Boys' Hostel: The College has a Boys' Hostel with the intake capacity of forty inmates. Students desirous of availing hostel accommodation can apply to the hostel warden. Application for admission into the Hostel can be made after a student gets himself/herself admitted into the college. Hostel seats are allotted strictly on the basis of merit of the students by the Hostel Advisory Committee set up for the purpose. A few seats are reserved for SC/ST candidates. Mere admission into the College does not confer any right to Hostel accommodation. The admission into the Hostel and conduct of the boarder is governed by the Hostel rules and regulations.

Conduct & Discipline inside the Hostel:

- (i) Students shall maintain discipline and peaceful atmosphere in hostel;
- (ii) A student may be fined or expelled from the hostel by the Principal/Warden/ for the following reasons :-
 - a) Misbehaviour of any kind, which will include disrespectful conduct towards the Principal/ Warden or other teacher, employees of the hostel and other residents;
 - b) Teasing or otherwise harassing other students and/ or the use of violence;
 - c) Stealing or pilfering Hostel/ University property or the property of other students;
 - d) Unruly conduct or rowdism:
 - e) Writing on walls, sticking of posters, distribution of unauthorized handbills or notices;
 - f) Making noise and/ or creating other disturbance including the use of transistor, radio etc. in a manner likely to disturb other boarders;
 - g) Convening, organizing, attending unauthorized meeting within the hostel premises; and
 - h) Breach of any of the hostel rules.
- (iii) No student shall keep gold or costly jewellery in his/her room;
- (iv) While visiting common room/dining hall, the student should be in proper dress;
- (v) For any willful disobedience or defiance or willful tampering with hostel property or insolvent behaviour, the student may asked by the Warden/Hostel Advisory Committee to leave the hostel immediately in anticipation of the approval of the Principal.
- (vi) Students shall use or handle with care all property belonging to the hostel. When a student found guilty of want on damage of hostel property, the warden/ Hostel welfare may recover the cost of repair or replacement and in addition, may impose a fine or recommend imposition of fine depending on the circumstances;
- (vii) In case of any unauthorized guest/ person is found in the rooms of the boarders, his/her room as well as the admission from the concerned department will liable to be cancelled forthwith;
- (viii) All rooms in the hostel shall be opened for inspection by Principal/ Hostel Advisory Committee / Warden at any time during day and night;
- (ix) Students shall not abuse, maltreat or assault hostel employees;
- (x) The dealing of the students with fellow students should be courteous. Quarrels or disputes with fellow students should be avoided. Students shall not under any circumstances, take the law in their own hands.

GENERAL REGULATIONS AND STANDARDS OF CONDUCT IN THE COLLEGE

JLN Govt. College, Haripur, Manali prides itself on the healthy, congenial and empowering relationship it fosters between all the members of the College Community. The mere observance of rules, though essential, is not enough. A positive, progressive and participatory outlook and an eagerness to benefit from, as well as contribute richly to, the total life of the College are the hallmarks of this small but fast-growing institution. A caring, courteous and magnanimous disposition that transcends all levels of discrimination and exemplifies profound respect to the greatness and nobility of the human spirit is fundamental to the culture of the college. As discipline is the backbone of any educational institution, the college lays special emphasis on the maintenance of discipline and decorum in and outside the classrooms. The students need to keep the following points in mind:-

1. Every student of the college is subject to, and must submit to, the discipline of the college and the university, and abide by the rules and customs of the college.
2. Non-observance of the rules and customs, or breach of college discipline, could result in the termination/expulsion of a student from the roles of the college.
3. All students of the College shall behave courteously with one another, senior members and office staff in the College. A serious view shall be taken of any form of discourtesy.
4. In order to create a favourable academic atmosphere in the college, students should maintain silence while moving in the college campus or sitting in the Library. Movement from one classroom to another should be orderly.
5. Students should regularly carry with them their Identity Cards. They may be required to produce their cards at any time during the college hours.
6. All students must come to the college in neat, clean and decent dress and also give special attention to personal cleanliness and hygiene.
7. Students must pay respect to National Anthem and National Symbols.
8. The following activities will be considered as violative of the college discipline and may result in fine, expulsion or rustication, depending on the gravity of the offence:
 - a) Quarrelling in the campus, indulging in violence, use of force and ragging.
 - b) Shouting, making noise and disturbing classes.
 - c) Breaking/ damaging college property.
 - d) Bringing outsiders in the college campus.
 - e) Writing on/defacing walls and blackboards.
 - f) Putting up a notice, sticking bills etc. on the notice board or at any other place without the permission of the Principal.
 - g) Eve-teasing
 - h) Crowding in corridors and staircases and blocking passages.
 - i) Any student using Alcohol, Tobacco, Gutkha and other narcotics in the college campus will be fined up to Rs. 5000 /- and is liable for expulsion or resuscitation from the college.
 - j) Only those functions will be allowed to be held in the college which are organised by college or have been permitted by the college authorities with prior permission from the concerned authorities. Failing which, would be treated as a case of breach of discipline.
 - k) No tours/parties will be organised without proper authorisation from the principal.
 - l) Unnecessary use of mobile phones or playing music on mobile phones in the campus.
9. A student who is found guilty of misconduct shall not be eligible for any scholarship, prize, fee concession or membership of the CSCA or any other important bodies in the college.
10. **RAGGING IN ANY FORM IS A HEINOUS CRIME AND PUNISHABLE OFFENCE. IT IS STRICTLY BANNED IN THE COLLEGE. IT IS MANDATORY TO FILE AN F.I.R. IN CASE OF RAGGING.**

11. Use of intoxicants, drugs or alcohol is totally prohibited in the college premises.
12. Students will be held responsible for any damage caused by them to the furniture, fixtures or buildings. They shall compensate the college for the damage caused and shall also have to pay the punitive fine as well.

Anti Smoking /Anti Tobacco

Smoking and use of tobacco products are strictly prohibited in the college campus. Anyone found smoking or using tobacco products will have to pay a fine of Rs. 5000/- in addition to suspension or expulsion from the college.

RAGGING (ZERO TOLERANCE)

Ragging is strictly banned as per orders of Hon'ble Supreme Court and the directions issued by higher authorities. Ragging includes any type of physical or mental torture inflicted by any individual or group, either by words or by conduct, which creates an apprehension in the mind of the person that he/ she cannot pursue his/her studies free from any mental disturbance or torture created thereby. Any person who aids or abets such an action shall also be guilty of such ragging.

Ragging in and around the college /hotel campus or on road approaches leading thereto is strictly prohibited .If any student is found indulging in ragging directly or indirectly, the college authorities shall be obliged to expel the guilty students from the college/hostel. On a written complaint from the newcomers, those found indulging in ragging will be handed over to the police.

Depending upon the nature and gravity of the offence the possible punishment for those found guilty of ragging shall be any one or any combination of the following:

1. Withholding scholarship or other benefit.
2. Debarring from representation of college events.
3. Withholding of results.
4. Suspension or expulsion from hostel, mess and college.
5. Legal proceeding under criminal law shall be initiated.
6. Fine upto Rs. 25000/- with public apology.
7. In case of more serious allegations, FIR will be lodged with police and matter will be disposed of in the court of law where if convicted for such an offence the offender can be punished with institution and will not be eligible for admission in any other institute for a period of three years.

Note: In case of any incidence of ragging contact any of the following members of the Anti-Ragging Committee immediately:

Anti Ragging Committee:

Dr. Romesh Chander	8219142412
Mr.Jeet Ram	9459772052
Dr Sakshi Rana	9418600670
Dr. Ram Singh	7018127646
Dr. Dinesh Singh	9459959261
Prof. Preeti Thakur	7807626079
Prof. Jyoti Bala	9418339365
Prof. Ram Kumar	9103950109

Toll Free 24 X 7 Anti-Ragging Helpline

1800-180-5522

Tentative Calendar of Activities (2024-25)

S. No.	Activity	Tentative Dates
1	Admission process	w.e.f. 06 June, 2024
2	Principal's Address to the Students	22 nd of July, 2024
3	Regular classes	w.e.f. 23 rd of July, 2024
4	Independence Day Celebration	15 th August, 2024
5	PTA Meeting	3 rd Week of August, 2024
6	OSA Meeting	4 th Week of August, 2024
7	Sanskrit Diwas	19 th of August, 2024
8	Folk Instrument Playing Competition	22 nd of August, 2024
9	Sports' Day	29 th August, 2024
10	Annual Athletics Meets	1 st Week of September 2024
11	Teachers' Day	5 th September, 2024
12	Hindi Pakhwada	1 st to 14 th September, 2024
13	Hindi Diwas	14 th September, 2024
14	NSS Day	24 th September, 2024
15	World Tourism Day	27 th of September 2024
16	Wild Life Week Celebration	First Week of October, 2024
17	Eco-Club Activity	Second Week of October, 2024
18	National Unity Day	31 st October, 2024
19	World Science Day	10 th November, 2024
20	National Education Day	11 th November, 2024
21	NCC Day	4 th Sunday of November, 2024
22	Constitution Day	26 th November, 2024
23	Red Ribbon Club Activity	1 st December, 2024
24	Human Rights Day	10 th December, 2024
25	History Society Function	3 rd Week of December, 2024
26	National Mathematics Day	22 nd December, 2024
27	Mid-Term Tests	Second Week of February, 2025
28	Founder's Day (Rover & Ranger)	22 nd February, 2025
29	Career Counselling Programme	Last Week of Sept/Nov/Feb (2024-25)
30	NSS Special Camp	Last Week of December, 2024
31	International Women's Day	8 th March, 2025
32	Science Day Function	28 th of February, 2025
33	Annual CSCA Function	Third Week of March, 2025
34	Annual Prize Distribution Function	First Week of April, 2025

Note:

- Above Programmes and Dates are tentative and subject to change/amendment. Changes, if any, will be notified on College Notice Board/Website and the same will be circulated in the classes.
- Admission Schedule, Vacation Schedule as well as Final Examination Schedule will be as per the notifications by the University as per Govt. directions and will be conveyed through website and electronic/print media.